YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution S.P.MANDALI'S TILAK COLLEGE OF EDUCATION,PUNE

- Name of the Head of the institution Dr. Radhika Narendra Inamdar

- Designation Principal

- Does the institution function from its own campus? No

- Phone no./Alternate phone no. 02029998228

- Mobile No: 8788117832

- Registered e-mail spmtilak1941@gmail.com

- Alternate e-mail tilakcollege1941@gmail.com

- Address 1663/2 S P COLLEGE CAMPUS SADASHIVE PETH

- City/Town PUNE

- State/UT Maharashtra

- Pin Code 411030

2.Institutional status

- Type of Institution Co-education

- Location Urban

- Financial Status Grants-in aid

- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Dr. Rajendra ChandraKant Thigale**
- Phone No. **02029998228**
- Alternate phone No. **02029998228**
- Mobile **8263838388**
- IQAC e-mail address **tilakcollege1941@gmail.ocm**
- Alternate e-mail address **rajendra65@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/04/AQAR-2019-20.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/Acadamic-Calender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.25	2004	08/01/2004	07/01/2009
Cycle 2	A	3.11	2013	25/10/2013	24/10/2018

6.Date of Establishment of IQAC **28/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File]

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File]()

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`• Prepare the year plan of the college the perspective plan is divided into academic, research extension, infrastructure, student support, and governance • Prepare the strategies for online Teaching, Learning & Evaluation Process (Due to Covid 19 Situation) • Feedback – As recommended by NAAC IQAC initiated a feedback system for the Academic year.• Conducted Outreach activity with the Door step school, Pune.• Established MOUs with two national Organizations.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Planning of Academic Activities and Development of Academic calendar.	1. Academic calendar 20-21 was developed.
2.To conduct the outreach activities.	2.Outreach activity was conducted with door step foundation
3. To make the website more dynamic	3.This work was given to White code private limited.
4. To organise state level offline conference.	4. organized successfully on 31/ 1 /2021.
5 To take initiative for 100% result.	5.M.ed.90.90% and B.Ed. 97.43%.
6. To strengthen the placement cell activity.	6.100% placement of English Medium students.
7 To organize online state level webinar.	7. organized successfully on 26/3/2021.
8.To establish the MOUS with National and international organizations.	8. Established MOUS with SELF Foundation New Delhi.
9.To introduce LMS system	9. work in progress
10.To organise workshop for NAAC CLO'S and PLO'S	10. successfully organized on 20/2/2021.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	24/12/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	S.P.MANDALI'S TILAK COLLEGE OF EDUCATION,PUNE
• Name of the Head of the institution	Dr. Radhika Narendra Inamdar
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02029998228
• Mobile No:	8788117832
• Registered e-mail	spmtilak1941@gmail.com
• Alternate e-mail	tilakcollege1941@gmail.com
• Address	1663/2 S P COLLEGE CAMPUS SADASHIVE PETH
• City/Town	PUNE
• State/UT	Maharashtra
• Pin Code	411030
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
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• Name of the Affiliating University	Savitribai Phule Pune University
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• Mobile	8263838388
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• Alternate e-mail address	rajendra65@gmail.com
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and compliance to the decisions have been uploaded on the institutional website?		
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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	24/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	25/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**3**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**255**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**100**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**111**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**28**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**28**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**6**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**4569619.86**
4.3 Total number of computers on campus for academic purposes	**23**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the guidelines laid down by the Savitribai Phule Pune University Pune in particular. All faculty members given their inputs to prepare years plan to provide 180 days of teaching in a academic year. The college Staff put in extra effort to conduct extra classes (if needs be) to complete the course syllabus and also give the guidelines about the nature of examination. The principal conduct meeting with IQAC and other staff members to prepares year plan of events for the entire academic year. Accordingly a year plan Implementation process takes place under the supervision of the head of the Institution. On the 1st day of the college a staff meeting was held and detailed discussion regarding the effective implementation of the curriculum and co-curricular activities. Various committees were formed to carry various responsibilities. Course in-charge professor conduct the meeting of concerned professors who are involved in course teaching and distribute the portion of syllabus along with practical and activity work. Course in-charge maintained the record of activities and practical work. Professors are engaged to participate and give their contribution in syllabus framing work, module preparation in workshops seminar organized by university and other educational institution.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has prepared academic calendar for the B.Ed Fy and B.Ed SY course.

Years plan department in charge conduct meeting of teaching staff under IQAC departmental head. Monthly timetable has prepared. In which course related activities examination schedule, co curricular activities, submission of internal work, vacations etc are included. Years plan copy distributes to all faculties and displayed on the board. Execution of academic work as per years plan.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

247

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

56

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our Institution students come from CET cell centralized admission process. The Tilak college of Education provides personalized attention to each student while taking admission. After admission content paper course in- charge professor conducts student's specialized subject's entry level content tests to access level of learning of student's teacher.

Verbal test (Student's self-introduction programme) after admission process principal Dr.Radhika Inamdar and Co-coordinator Dr.Dipak Chavan conduct student's self-introduction programme. Communication Skills, strength, weakness, Hobbies special achievement of students, background of students etc. information taken through Students self-introduction programme . Course wise academic support provided to learners in the content and pedagogical paper by professors. Professor organized activities for the advanced and slow learners.

File Description	Documents
Link for additional Information	https://forms.gle/jQRufAfHm3iQsW4K6
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
234	**16**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The main function of teaching is to make learning effective and meaningful. The learning process would get completed as a result of teaching. So, teaching and learning are closely related to each other. Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like experiential learning, problem solving, workshops, seminars, group discussions, institutional visit, internship etc. have been adopted by the institution. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as: Smart classrooms, Interactive projectors and smart boards, Internet Facility, Fund for purchase of books and references, Fund for organizing workshops, seminars and conferences.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/2.3.1-Student-centric-methods-such-as-experiential-learning-participative-learning-and-problem-solving-methodologies-are-used-for-enhancing-learning-experiences.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All teachers in our institute are well trained in use of technology for teaching. The institution has an adequate facility for quality teaching -learning. All technology facilities are maintained and upgraded time to time to retain and enhance its quality to serve teacher trainees in the best manner. All Classrooms are well equipped with smartboards and LCD projector. Institute is having internet broadband connection having 60 mbps bandwidth. For wi-fi connection plan is renewed after every six months. Teachers regularly use Equipments for online teaching-learning available in the institution including camera stand,

`circular light with stand, headphones, wireless mouse etc.`

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/2.3.2-Teachers-use-ICT-enabled-tools-for-effective-teaching-learning-process.-Write-description-in-maximum-of-200-words.pdf](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

`15`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`16`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examination, internal evaluations and declaration of result is ensured with the co-operation of all the stack holders of Tilak college of Education. As per SPPU Pune directives the institute has appointed College Examination Officer (CEO). Internal evaluation committee has been constituted in college; one faculty is In-charge of internal evaluation department.

Schedule of Continuous comprehensive evaluation CCE is given in academic calendar which displayed before commencement of B.Ed., 1st year, 2nd year and M.Ed. SEM-I, II, III, IV. In B.Ed. curriculum three CCE activities are organized Practical, Written exam, Tutorial.

M.Ed. Semester wise Written test I, II, PPT presentation, Data collection tool presentation, Internship seminar, research proposal presentation organized as per academic calendar. For B.Ed. 1st year and B.Ed. 2nd year, activities conducted according to the guidelines given in the syllabus by SPPU, Pune. Model answers and Evaluation scheme is prepared for every course by teachers before evaluation. After assessment, marks achieved by students displayed on Google classroom and on notice board duly signed by the concern course teacher and principal. Academic year 2020-21 all activities were conducted online due to Covid-19 pandemic situation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1Ujee4In3V5shNwgTqEUPWj6iewxTdB4s/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-organized mechanism to deal with internal examination related grievances .at the institute level as per SPP university directives. Senior and experienced faculty member has appointed (CEO) college Examination officer in the college. Internal evaluation committee is constituted in the college.one faculty member is in charge of Internal evaluation department to handle the issues regarding evaluation process. After internal written exam teacher distributes evaluated answer sheets to students and any clarifications, grievances are addressed by the professor. All courses internal marks are displayed in Google classroom and on notice board also. If any differences, like mistake in marks allocation, correction is noticed by students. Concern professor resolve the discrepancy. And correct changes made. Students are counseled by professor mentor in guidance and counseling cell group related to examination. Remedial classes are conducted for the students. Due to genuine reasons absent students retest conduced. Grievance box kept in the college the student have the freedom to use the suggestion, grievances about internal examination. College examination officer Prof Dr.Suresh Isave one session conducted on orientation about queries regarding final exam.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1ojwatE4lm lkaE3VE_WlhZMP6X7nUBBdO/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes and course specific outcomes has systematically stated by the institution. Syllabus of B.Ed. and M.Ed. course provides clear information about the learning outcomes of different courses. Programme outcomes provides the students to opt from courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields. Teachers spell out the learning outcomes in the classroom at the beginning of each semester and session. Thus, students are made aware of course/programme expectations at the very commencement of the teaching-learning process. The Student Satisfaction Survey (SSS) is also another instrument by way of which the college takes feedback on the extent of student attainment of learning outcomes. Thus, college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired

outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

227

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/Student-Satisfaction-Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an adequate infrastructure for quality teaching -learning. It is maintained and upgraded time to time to retain and enhance its quality to serve teacher trainees in the best manner. The infrastructure of the institution is well-maintained.

Classrooms: The classrooms are very specious with capacity of hundred students and are also utilized for seminars workshops, day celebrations, and lecture series. LCD projectors are permanently installed in the classrooms. Two classrooms are equipped with smart boards.

Laboratory: the institution is equipped with the language laboratory, science laboratory and other special rooms such as the computer room and the educational technology room.

Computing facilities: There are 23 computers available in the institution. The ICT lab is regularly used by all student teachers and staff members.

The need for augmenting the infrastructure to keep pace with the academic growth is met through the funds made available by our management that is S.P. Mandali.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.1.1-additional-information_compressed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has well maintained infrastructure for extracurricular activities.

Cultural Activities: Our mother Institute has technologically well-equipped and air-conditioned Lady Ramabai Hall for conducting various cultural activities which is shared with institution. Institute has developed one of its classrooms with all facilities required for cultural programme and various workshops and seminars.

Sports field and fitness centre: Our mother institution has a huge playground which is shared with the institution for annual sports competitions and outdoor games. Our mother institute has separate playground for kho-kho, volleyball, tennis court. Institution has one badminton hall and swimming pool. Institution also has equipments for indoor and outdoor games. The institute has well

`equipped gymnasium.`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.1.2-additional-information_compressed.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`06`

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

`06`

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.1.3.1-additional-information_compressed.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`45633.00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management Software Name – SLIM21

Features of Library Automation.

New Version of SLIM21 - 3.8.0

SLIM21 Software has a 4 Models Cataloguing, Circulation, Acquisition and Serials.

1. **Cataloguing:**

- **The Affiliation field of the bibliographic data for all items types.**
- **Copy specific edition and publication year are displayed in the Accession register 132 format 3report in the grid view.**
- **Department name in heading of each page of a report.**
- **Title author collection wise principal report.**
- **SLIM displays Clear physical location of book.**
- **Challan date and challan Number columns available in Accession register 132 format 5 report.**

1. **Circulation:**

- **It's very easy to use for issue and return.**
- **Deleted Borrowers Log is available in Circulation Reports that Display the borrowers that have been deleted**
- **Duplicate Accession Numbers in the Text file will display Separately: In Stock Verification Using text file Application.**
- **Borrower's remark gets highlighted in Issue/Return application.**
- **Operator based permission to set Transaction date in IR**

applications.

- Borrower details in Circulation transaction email and Overdue email.
- Update Due Date for selected item.

1. Acquisition:

- SLIM Software search bill by Accession number.
- SLIM specify TDS paid and Tax into AQS-> Budget Chart and View Chart.
- Reports in Acquisition - Item on Bills- Vendor wise, Item on Bills- Budget wise, Item on Bills-Accessioned, Bill Register Vendor wise, Bill Register Forwarding Date wise etc.
- Whenever any new item is added in Bill then that item will be selected by default to add further details.
- SLIM21 gave us a Reminder notification for Backup.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.2.1-additional-information_compressed.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27445.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution is well equipped with ICT facilities and wi-fi connection. There are 23 computers available in the institution with LAN and internet connection for teaching and non-teaching staff and students. In those 13 computers are for faculty. 06 computers are available for administrative use. And 04 computers are exclusively for students use. Other than this two Laptops are available for faculty use. All Classrooms are well equipped with smartboards and LCD projector. Institute is having internet broadband connection having 60 mbps bandwidth. For wi-fi connection plan is renewed after every six months. Equipments for online teaching-learning are available in the institution including camera stand, circular light with stand, headphones, wireless mouse etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.3.1-additional-information_compressed.pdf

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57730.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an adequate infrastructure for quality teaching -learning. It is maintained and upgraded time to time to retain and enhance its quality to serve teacher trainees in the best manner. The infrastructure of the institution is well-maintained so that students and faculty can draw maximum benefit out of them.

The need for augmenting the infrastructure to keep pace with the academic growth is met through the funds made available by our management that is Shikshana Prasaraka Mandali, Pune. Our proposals regarding infrastructures have to be sanctioned by the governing body of our mother institution Shikshana Prasaraka Mandali, Pune.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/4.4.2-additional-information_compressed.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

81

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/5.1.3-Additional-Information.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has Student representative council. It is established by the college by adopting democratic procedure. The council works for planning and excecution of all co-curricular and extracurricular activities. Students representative are assigned different departments of the collegealongwith the faculties. Students and faculites work together for the success of the programme.

File Description	Documents
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/5.3.2-Additional-Information.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of alumni association is under process. Although every year alumni meet is conducted on the occasion of makar sankranti. Alumni also contribute indifferent co-carricular activites of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution's vision-

To pursue excellence in teacher education by opening Global avenues in education and research for the all-round development of competent and committed professionals to meet the challenges of 21st century.

Mission -

1.To prepare efficient, competent, committed teacher educators' administrators and researcher.

2. To provide opportunities and facilities for the all-round development of teacher trainees.

3.To develop sensitivity towards emerging issues in the changing society.

4. To create awareness in teachers' trainees about the modern trends in education.

5.To undertake quality research studies, consultancy and training programmes.

6.To make quest for excellence an inherent aspect for all curricular and co-curricular transaction.

The Vision and Mission of Tilak college of education redefined in view of changing National and international trends in education, in the present context the vision of the college is to pursue excellence and teacher education by opening Global avenues in education.

The institution is governed by Shikshan Prasarak Mandali The renowned trust have a glorifying history of 134 years in the field of education. This trust having more than 40 different schools and colleges who is providing quality education from KG to PG.

File Description	Documents
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/6.1.1-additional-information.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows decentralization and participative management by the formation of various departments and committees for the smooth functioning of the college.

The institution believes in the decentralization of tasks, while recognizing the abilities of the faculty and maintaining transparency.

The following administration structure is maintained in order to practice decentralized administration.

The overall in charge of the institution is the management.

The principal overlooks the day-to-day functioning of the institution by planning activities forming various committees. Delegating responsibilities to the in charges, coordinating Between various stakeholders administrating the process Progress and implementation of the assigned tasks etc.

Maintaining accounts of all, to look after all expenditures and planning the budget are also a part of the principal's responsibility. The annual audit report is accomplished by the principal with the help of the office staff.

Human resources are divided into three categories i, e. teaching, nonteaching and students. While managing these resources, interest in the concerned field is considered and duty is allotted. The

faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course.

File Description	Documents
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/6.1.2-additional-information.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of the academic year various committees and departments are formed, to chalk out the strategic plan of events and activities, which will support the growth and development of the institution.

Regular meeting is taken about the implementation and outcome of the prospective plans.

Library plays an important role and is known as a knowledge resource Centre The institutions perspective and strategic plan has been successfully implemented is that of library Committee.

This has been achieved through the development of action plan and following initiatives were taken

At the beginning of the Year library committee was formed and one professor in charge was given the responsibility of the library committee In charge. The principal has decided the responsibility of the in charge and the other members.

Meeting was conducted regarding the budget for purchasing the books. The librarian collected the titles of the books and journals from the faculty and the departments.

Meeting was called to discuss and taken the approval of the committee for purchasing the books. This agenda was put forth in college development committee meeting for the permission of purchasing the books.

Budget was sanctioned in college development committee.

The librarian and Library in charge collected the quotations from different booksellers About 140 books were purchased

It was made available for the accession to the student and the teacher. The strategic plan has been prepared after detailed discussion with the staff member.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/6.2.1-additional-information.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college Tilak College of Education is governed by Higher Education Department of Maharashtra government.

The administration of Tilak college of education Pune is the responsibility of the principal, who is wholly accountable to the department of Higher Education.

The organisational structure of the college consists of the Management Governing Body (CDC), the principal teaching staff, non-teaching staff and the students.

The management of the college consists of the Shikshan Prasarak Mandali. it is the highest decision-making body. The principal is in constant touch with the management for the smooth functioning of the Institution.

The governing body CDC of the college which meets at least four times in a year to discuss issues related to finance infrastructure, faculty recruitment and the matter related to the overall development of the college.

The principal is assisted by professor in charge of the various departments, the staff Academy and non-teaching staff which

comprises senior and junior office assistants and Manual staff.

Staff Academy: -Regular meetings are held for the effective planning and implementation of the program like teaching learning academic administration curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/6.2.2-additional-information.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Being the Govt. Aided college, Tilak college of Education offers the following welfare schemes for all its employees.
- 15 days of casual leave are provided to teaching and 8 days for non-teaching staff.
- Duty lives of maximum 30 days to the teaching staff are provided to attend various orientation refreshes courses

training programs. as per the government rules.
- Leave given to the teaching staff to participate and present papers for participation in conference seminar workshop and FDP
- GPF general provident fund which allows pension to the Employees after superannuation.
- NPS National pension scheme for employees whose are joined service after 1 11. 2005.
- Uniforms and Allowances Provided to class 4

Earn and Learn scheme for students. (Due to Pandemic situation for Year 2020-2021 this scheme was not implemented)

File Description	Documents
Paste link for additional information	https://tilakcollegeofeducation.edu.in/wp-content/uploads/2022/05/6.3.1-additional-information.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit filled-in format for Yearly Performance Appraisal to the Principal. Apart

from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-in-charges to the IQAC which help in collation and cross checking of the information.

For Career Advancement under CAS, Yearly Performance Appraisal formats submitted to the Principal at the end of every academic year.

Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal..

The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit is Examination or inspection of varoius books of accounts by an auditor followed by physical checking of inventory to make sure that There are three main types of audits External audits,Internal Audits and Internal Revenue Service audits External audits are commonly performed by Certified Public Accounting firms. Audit procedures to obtain audit evidence can include inspection,observation,confirmation,recalculation,reperformance and analyatical procedure,often in some combination,in addition inquiry.Accounts General Audit are conducted in the college. All the matters are processed as per the list given by the AG while completing the audit process of the submission.

Staturory audit and Internal Audit are appointed by Shikshana Prasaraka Mandali . Tally backed up and required files are provided to auditors.

Balances sheet ,Income & Expenditure and Schedules finalized by Statutory Auditor are submitted to Charity Commissioner and Income Tax Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

50000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds, apart from the Government are various Non-Governmental organizations, Savitribai Phule Pune University and the College Management.

At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a staff meeting . The need and priorities are discussed to decide and wisely allocate funds. A budget is prepared and presented before the CDC. Once the budget is approved, the funds are disbursed.

In case of special grants/funds received from funding agencies

like UGC, ICSSR, Savitribai Phule Pune University, Committees are
formed for monitoring the utilization of grants as per guidelines.

Some funds are received from NGOs such as PDCC, Pune and certain
NGOs with a definite purpose of conduct of particular
developmental activities of students, scholarships, etc.

The Accounts section of the College maintains all records of
income and expenditure to ensure financial transparency. All
accounts of funds received and spent are audited by Chartered
Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To continuously review the teaching-learning process, regular
departmental meetings are held. Reports of the outcomes in such
meetings are communicated to the Principal for appraisal.

1. At the beginning of the year, the subject head teacher holds a
meeting with his/her fellow teachers and discusses the problems
faced by the students and the solutions.

2. The Principal convenes a meeting with the various department
head teachers and IQAC coordinators to discuss issues related to

the department and suggest solutions.

3. The Principal calls a staff meeting and discusses the problems encountered by the department and the problems faced by the students and suggest the solutions.

4. Regarding the outcome from such reviews, considerable improvements can be seen in the Teaching-Learning aspect.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security: There is 24 hours security on the campus. The security is managed by properly appointed director of Security.

This ensures the safety of the students and staff. Security breaks and in disciplinary behavior is handled by campus security and referred to the college administrative officials for further action if necessary. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs. Students are regularly counseled on safety and security.

CCTV Surveillance: The campus has CCTV cameras fixed at various locations and footage is monitored. The CCTV footage backup is available.

Student Welfare Committees:SRC Anti-Ragging Cell, Discipline Committee, Grievance Redressal Cell play important role in generating awareness and addressing gender related issues. The members of discipline committee monitor discipline. Student's representation is reflected in all these bodies. These committees actively organize a number of programs related to gender sensitization. These measures ensure a helpful and safe environment necessary for students.

Fire Safety Equipments: The institute has fire extinguishers which are installed in hostels and other places in the institute. Wall Compound: Stone Wall compound covering the whole campus with barbed wire fencing wall is available for campus security.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/	D. Any 1 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management : There are arrangements for Dry and wet garbase collection and segregation.: Dust bins for collection of solid waste are placed at suitable sites in the campus. All the biodegradable solid wastes generated in the campus is collected manually for its composting. The manure produced is used for the plants in the campus. E Waste Collection corner is created

Tree Plantation by staff & Students.

There is huge play-ground in the Campus. Campus is pedestrian-friendly. Citizens from neighbourhood are allowed for morning and evening walk & jogging at very minimal charges.

College staff is also benifitted by this track around the huge ground within campus

S. P. Mandali Organizes Environment day for spreading the messege of environment protection to mass. To enhance the environmental awareness, a competition 'Best out of waste' organized . Students prepared and displayed creative and useful articles made from waste material like used pens, old newspapers, CD's, worn clothes, cardboards etc. The students learnt that creativity can be built up from simple day to day life things.

Students have taken part in essay writing, debate, skits, etc. which are meant for environment awareness & Environment protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

E. None of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nil

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Implimentation of Values and core element are practice regularly in each module of training program like practice teaching and internship. Mentioning relevant values in lesson note is compulsory for the students.

Orientation of Fundamental rights and Fundamental duties are part of guidance and counseling program for the students. These Fundamental rights and Fundamental duties are provided to them in 'Diary'

Copies of Constitution are available in library.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nil

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices-

-Title of the practice-Implementation of Day Celebration Programme-

2. The context that required the initiation of the practice-Becoming a teacher requires strong conviction and utmost commitment. Days are celebrated to acknowledge the indispensable role of a teacher in guiding and preparing the students to not only chase their passion in the choicest field but also achieve their dreams by keeping their moral values and sense of social responsibility intact.

3. Objectives of the practice -1) to organize the program to know

the importance of various days i.e. Teacher's day, Constitution Day etc.

2) To help students to participate in extra-curricular activity

Every activity in school life is it inside the classroom or in the playground plays a significant role in the development of students. Co-curricular activities are an essential part of school life and help in enhancing the learning process of students at school. Such activities are compulsory activities that are important for every student to participate in. These activities are designed and balanced with the academic curriculum so that every student gets to learn beyond subjects. So student-teacher should be familiar with such environment and so they should be habitual for the same.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness of TCE

The TCE plans, actions of implementation are in tune with its stated vision , " Pursuit of Excellence". It contributes in SPPU in curriculum development and in Interdisciplinary research. It modifies course of action to meet the emerging needs, and develops and deploys action plans to achieve the objectives and ensure effective implementation of the curriculum. Teaching-Learning and Evaluation processes are in tune with current trends interlinked and with all possible facilities. The admission process is transparent and the adopted criterions are equitably applied. Aspirants get clear information about admission including financial aspects and student support services, beforehand. The students are engaged in active learning, given comprehensive learning experiences; enabled to manage diverse learning needs and challenges

The practice teaching is a joint venture of the school staff and mentor teachers Through online platform during the Pandemic. The Internal assessment and evaluation through tutorial, Practical and activities is a comprehensive, reliable process which results in an objective and transparent outcome . This comprehensive practice utilized in improving the performance of pupil teachers.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year

The college plans to equip the library with more reference books and research related books. College will start Series on current developments in educational field like National Education Policy, research in education & blended learning etc. College will start Certificate courses. The college will have better communication facilities for students and stakeholders.