

Shikshan Prasarak Mandali's  
**Tilak College of Education, Pune**

**Minutes of IQAC Meetings**  
**Academic Year 2020 - 2021**

**Meeting Dates:**

**15<sup>th</sup> July 2020,**

**19<sup>th</sup> December 2020,**

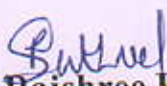
**15<sup>th</sup> March 2021,**

**08<sup>th</sup> May 2021**

**Tilak College of Education, Pune.30**

**Internal Quality Assurance Cell (IQAC) Committee 2020-21**

Dr.Radhika Inamdar	- Principal(Chairperson)
Mr.Keshav Vaze	- Member of Management
Shri.Jayant Vishnudas Kirad	- Member from Local Society
Shri.Shrikrushna Chitale	- Industrialist /Stakeholder
Dr.Rajshree Rathod	- IQAC Co-Ordinator
Dr.Madhuri Isave	- Member
Dr.Suresh Isave	- Member
Dr.Dipak Chavan	- Member
Dr.Vijay Dhamane	- Member
Prof.Jotsna Kamble	- Member
Dr.Digambar Durgade	- Member
Dr.Chandan Shingte	- Member
Smt,Smita Abnave	- Librarian
Smt.Ashwini Gandhe	- Employers (Office Staff)
Dr.Suvarna Shikare	- Alumni
Dr.Mohan Kamble	- Alumni
Mr.Amol Tambe	- Student Representative

  
**Dr. Rajshree Rathod**

**IQAC Coordinator**

  
**Dr. Radhika Inamdar**

**Principal TCE, Pune**

# 1. First IQAC meeting of Academic Year 2020-2021

Date- 15th July 2020

## Agenda

1. To take review of previous meeting.
2. To discuss about the year plan 2020-2021.
3. To discuss about the outreach activities.
4. To Enhance the infrastructural Activity like ICT, Library
5. To Conduct Orientation lecture for S.Y Students Regarding Online Examination of the University.
6. Any other topic with the permission of the chairperson.

## Proceedings

1. All the decisions were taken in previous meeting were executed successfully.
2. Discussion was taken place regarding the year plan and annual Academic calendar was prepared.
3. Few Professors will willingly take the initiative for conducting outreach activity.
4. It was Decided to Purchase non-contact thermometer, Mobile Phone and new books for the library.
5. After the decision it was decided to conduct the orientation Lecture for S.Y. students Course wise and in charge prof. of that course will be conduct the lectures for Students.
6. The meeting was concluded as there was no other matter to be discussed.

  
Dr. Rajshree Rathod

**IQAC Coordinator**

  
Dr. Radhika Inamdar

**Principal**



## Second IQAC meeting of Academic Year 2020-2021

Date- 19/12/2020


### Agenda

1. To take review of previous meetings.
2. To make the website more dynamic.
3. Uploading the previous AQAR.
4. Discussion on the Activities in the post covid situation.
5. Organization of State / National / International Webinar/ Conference.
6. To organize Workshop for students of Ph.D. on how to write Research Proposal.
7. To Strengthen the Placement Cell Activity involving more number of School.
8. To take the initiatives for 100% Result.
9. Any other matter with the Permission of the Chair.

### Proceedings

1. All the activity planned in last meeting held on 15<sup>th</sup> July 2020 were reviewed and it was found that these activities were executed satisfactorily.
2. It was decided to make college website more dynamic and quotation as taken from white code Pvt. Ltd.
3. Detailed plan was Checked out and several meetings were taken for preparing the previous AQAR in old format.
4. It was decided that all the teaching, learning, process will be in online make still the further orders from the University and Gov. Of Maharashtra.
5. It was decided that State level Offline Conference will be taken on 31/1/2021.
6. Decision was taken place and it was decided that to organize Workshop for PHD. Students on how to write Research proposal.
7. The Placement of the college Organized online interviews of the Students for different School.
8. It was decided that every teacher Behavior will pay individual attention and try for the 100% Result of the institution.
9. The meeting was concluded as there was no other matter to be discussed.

  
Dr. Rajshree Rathod  
IQAC Coordinator

  
Dr. Radhika Inamdar  
Principal

### 3.Third IQAC meeting of Academic Year 2020-2021

Date-15th March 2021

#### Agenda

1. To take the Review of previous meeting.
2. To organize online state / National webinars.
3. To establish the MOUS with National and International Organizations.
4. To organize the orientation lecture for the First Year Students.
5. To prepare the Academic calendar for the First Year Students.
6. To Expand the Counselling cell services.
7. Any other matter with the Permission of the Chair.

#### Proceedings

1. All the activities planned in the previous meeting on 19/12/2020 were reviewed and it was found that these activities were executed satisfactorily.
2. It was decided to organize online state level webinar on 26/3/2021.
3. Decision was taken place and it was decided to establish the MOUS with SELF Foundation Delhi.
4. It was decided to give orientation lectures to the First-year students and timetable was prepared.
5. Decision was taken place and Academic Calendar was prepared for the First Year Students.
6. It was decided that Students will be divided in to small groups and prof. in charge will do the guidance and counselling of the individual.
7. The meeting was concluded as there was no other matter to be discussed.

  
Dr. Rajshree Rathod

**IQAC Coordinator**

  
Dr. Radhika Inamdar

**Principal**



#### 4. Forth IQAC meeting of Academic Year 2020-2021


Date-8/5/2021

##### Agenda

1. To take the Review of previous meeting.
2. To Organize TET Guidance to Alumni.
3. Sensitize general public about social issues through social service Activities.
4. Introducing learning Management system in college.
5. To discuss Strategies for online lectures and assignment.
6. To take initiating for 100% placement of the students.
7. To organize the workshop for CLOS and PLOS.
8. To decide the future plan for Academic Year 2021-2022.
9. Any other matter with the Permission of the Chair.

##### Proceeding of the Meeting

1. It was decided to organize different online activities for social service to sensitizing general public about social issues.
2. It was decided to organize orientation lecture on Maharashtra TET for the Alumni on 3/9/2021
3. Discussion was done for Introducing Learning Management system in the college.
4. It was decided that all teacher Educators will take their lecture on zoom platform and will create google classrooms.
5. It was decided that the placement cell in charge will be contact various schools for the 100% placement of the students.
6. It was decided to organize the online workshop for writing for writing the CLO'S and PLO's on 20/2/2021.
7. Future plan for Academic year 2021-2022 was developed
8. The meeting was concluded as there was no other matter to be discussed.

  
Dr. Rajshree Rathod

**IQAC Coordinator**

  
Dr. Radhika Inamdar

**Principal**

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**IQAC Plan of Action and Action taken Report (2020-21)**

<b>IQAC Plan of Action (2018-19)</b>	<b>Action Taken (Achievements/Outcomes)</b>
1.Planning of Academic Activities and Development of Academic calendar.	1. Academic calendar 20-21 was developed.
2.To conduct the outreach activities.	2.Outreach activity was conducted with door step foundation
3. To make the website more dynamic	3.This work was given to White code private limited.
4. To organise state level offline conference.	4. organized successfully on 31/ 1 /2021.
5 To take initiative for 100% result.	5.M.ed.90.90% and B.Ed. 97.43%.
6. To strengthen the placement cell activity.	6.100% placement of English Medium students.
7 To organize online state level webinar.	7. organized successfully on 26/3/2021.
8.To establish the MOUS with National and international organizations.	8. Established MOUS with SELF Foundation New Delhi.
9.To introduce LMS system	9. work in progress
10.To organise workshop for NAAC CLO'S and PLO'S	10. successfully organized on 20/2/2021.
11.To organise orientation lectures on Maha TET.	11.Sucessfully Organized on 3/9/2021.

  
**Dr. Rajshree Rathod**

**IQAC Coordinator**

  
**Dr. Radhika Inamdar**

**Principal**