



S. P. Mandali's
टिळक शिक्षण महाविद्यालय, पुणे – ४११०३०.

Mobile No. 8263838388

Tilak College of Education, Pune
411030

NAAC – Reaccredited to Grade 'A' from 25th October 2013

1633, Sadashiv Peth, S.P. College campus, Pune – 411030.

Affiliated to Savitribai Phule Pune University (ID No. PU/PN/Edn/009, 1941)

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2.4.10 Nature of internee engagement during internship

| Sr. No. | Activities |
|---------|---|
| 1 | Classroom teaching |
| 2 | PTA meetings |
| 3 | Assessment of student learning |
| 4 | Organizing academic and cultural events |
| 5 | Maintaining documents |
| 6 | Administrative responsibilities |

Internship Report 2022-23

School Name – S.P.M. Public English Medium School (CBSE board)

Period – 4 months

Principal – Dr. Aparna Morris

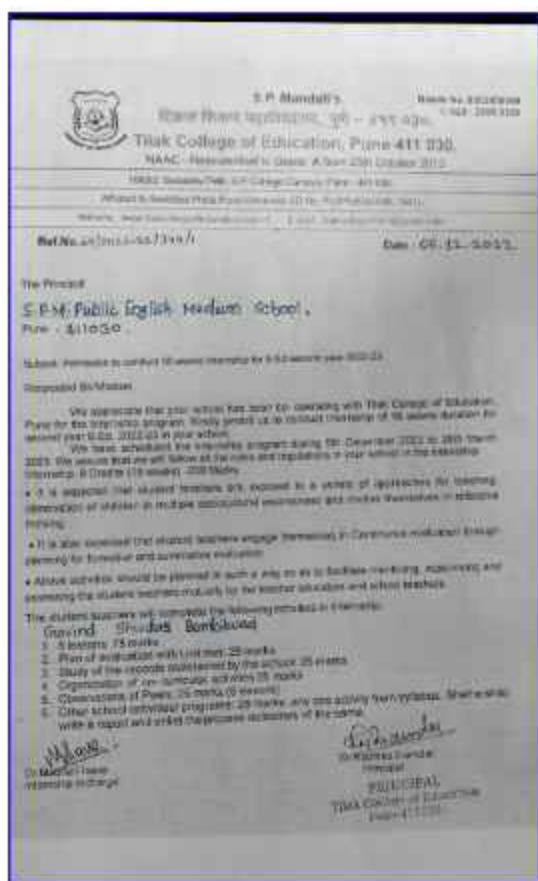
Name of the Students – 1. Govind Bombilwad

2. Summet Kumar

3. Priya Ghodke

As the part of B.Ed. syllabus we have selected our school for completing our Internship that is S.P.M. Public English Medium School , Sadashiv Peth , Pune -30

We three students started out student teacher journey by submitting the application to the principal of the school.



Our Internship started in the month of December for 4 months. In the internship program we have to conduct few curricular and co-curricular activities ..

Under the guidance of experienced teachers and Co coordinators we three have planned our activities in a well manner.

1. Lessons conducted



2. Unit Plan

| Mathematics C, Class 3C-11 | | | |
|---|--|----------------|--------------|
| Subject Assessment with Marking Scheme | | | |
| | Subject Assessment | Marking Scheme | Time: 40 Min |
| 1. Match the following | | | 03 M |
| No. Name of figure, No. Formula | | | |
| I. Area of Rectangle | B. $A = \text{length} \times \text{width}$ | 1. | |
| II. Area of Triangle | D. $A = \frac{1}{2} \times \text{base} \times \text{height}$ | 1. | |
| III. Area of Square | E. $A = \text{Side} \times \text{Side}$ | 1. | |
| IV. Perimeter of Rectangle | F. $P = 2(L + W)$ | 1. | |
| V. Perimeter of Triangle | G. $P = a + b + c$ | 1. | |
| VI. Perimeter of Square | H. $P = 4 \times \text{side}$ | 1. | |
| 2. Fill in the blanks | | | 02 M |
| i) <u>Area</u> is the amount of space occupied by a two-dimensional figure. | 1. | | |
| ii) The <u>measures</u> of the boundary of a polygon figure is called as <u>perimeter</u> . | 1. | | |
| 3. — ? | | | 01 M |
| Given : Side = 6cm Area = ? Area of Square = Side \times Side = 6 \times 6 = 36 cm ² The area of square is 36 cm ² . | 1. | | |

| Unit Test I | | | |
|---|------------------|--------------|--|
| Page: 27/02/2013 | Subject: English | Time: 40 Min | |
| Class: V-A | Lesson: Apology! | Mark: 20 | |
| Note: all the questions are compulsory. | | | |
| Section A - Literature | | | |
| A. Choose the correct option: | 4M | | |
| (i) The two boys and the girl advanced menacingly because they were _____. | | | |
| a. happy with boy & angry with girl. b. fascinated by their friend to do so. c. threatened by the boy. | | | |
| (ii) The boy looked at them with fear and consternation because he _____. | | | |
| a. was unable to understand why they were threatening him. b. had no idea his friend was going to fight with them. c. did not want to be friends with them. | | | |
| (iii) The children became more and more aggressive as the boy continued _____. | | | |
| a. angry with them, it was quite sad and so the children asked him to do so. b. talk to them especially if certain to make friends with the girl. | | | |
| (iv) One boy is more interested in the boy's fight because _____. | | | |
| a. he was a good friend of the boy's best friend. b. he felt it was wrong for children to beat each other. c. the boy had to be taken in a photo. d. he had been asked by his mother to do so. | | | |
| B. Write the answers. | 2M | | |
| 1. Who did the boy tell? Which country did he belong to? 2. What did the children think when the boy did not apologize? 3. Why had the boy not apologized to the girl? | | | |
| C. Write the answers in short. | 2M | | |
| 1. Who do you think was at fault? 2. What does Jayan's behaviour tell you about his character? Do you think he would be a good captain? | | | |
| Section B - Grammar | | | |
| D. Fill in the blanks. | 4M | | |
| 1. She is a _____. 2. The boy didn't give me a _____ yesterday. 3. He is not the general. (Simple future tense) 4. Why were you breaking laws? (Identify Tense) 5. The dark man _____ the broken key filled with anxiety. (Use correct preposition) | | | |
| Section C - Writing Skills | | | |
| E. Write a letter of an apology to your Principal for misbehaviour in school. | 3M | | |

All the teachers guided us in making the blue print and marking system of the school.

It was a great experience to sit with these teachers in the school staff room and learn the correction system.

3. According to our program we need to study of the school records , like Attendance, guest, sports , substitution, student, teacher and stock records etc.



Co-curricular and extra curricular activities –

4. Annual Festival on 09.12.2022 Annual Day Festival was conducted by SPM Public English Medium School at Ganesh Kala Krida , Pune. This Annual festival objective was to provide platform to the students to perform their hidden talent. All the secondary school students were actively participated in cultural program. The theme of the Annual Festival Was Festivals in India.



5. Food Without Fire on 21.12.23

We have experienced all different kinds of celebrations in the school

Food without fire activity was conducted in school for two days in each class. In this activity all the students were participated and made food without fire with the help tr. Guidance. They were made Chinise Bhel, Sandwich Bhel, Panipuri, Dahipiri, Shevpuri and Other things.



6. Annual School Exhibition

In the month of February school has organized an Annual School Exhibition – ‘Indradhanush’, where students are getting chance to showcase their talent in various subjects in different. We all three were privileged to be a part of this unique event. We got a chance to help the teachers in the planning of this exhibition.



7. Regular activities in school.

Mass PT and Regular school exercise was the integral part of the school assembly where PE teachers guided the students about the discipline of the school and time management.



8. In Bed we are learning about inclusive classroom where all the types of students are getting chance to learn under one roof with all the students .

In the S.P.M. Public English Medium School we have observed the way these students are treated by providing remedial classes by special educators trained in handling these students. Mrs Aditi Atre teacher was the responsible person to take care of the students with special need. In this school Counsellor Mrs Akrshitha Menon was present and always ready to guide the students for improving their mental health and solving their teen problems in a different way.



9. In the period of 4 months we have received many periods for conducting our fun filled activities with the students for making them learn in a play way method . It was an unforgettable experience for all of us.



10. Celebration of patriotism in school with the energy of the students and their enthusiasm is unforgettable for us. 26th January 2022 – Republic Day celebration



The best supportive staff of S.P.M. Public English Medium School.



Course BED 207 : INTERNSHIP

In the Internship the student teacher will complete the following activities :

(a) Lessons (6 lessons) : 3 Credits (75 Marks)

The student teacher will select one unit from the school subject in consultation with the school teacher and faculty. She/he will prepare the lesson plan for that unit. She/he will teach that unit for at least three periods under the guidance and observation of the school teacher/teacher educator. The same shall be repeated for other school subjects.

These lessons shall be engaged preferably at upper primary, secondary or higher secondary level.

Marks calculated out of 75 are to be given for the conduct of six lessons.

(b) Plan of evaluation : 1 credit (25 Marks)

The student teacher will prepare a Unit Plan providing formative (for each lesson plan) and summative evaluation (unit test after completion of the unit) for both the above selected units. S/he will develop and conduct a unit test. She/he will also prepare a blueprint and model answer and marking scheme for the developed unit test. The same shall be repeated for other school subjects.

Marks calculated out of 25 are to be given for the plan of evaluation.

(c) Study of the records maintained by the school : 1 credit - 25 marks.

This activity is to enable the student teacher to understand the administrative aspects of school life. It will help him/her to realize the need of maintaining the records and their importance in the smooth functioning of the school. The student teacher shall write a report on only 4 records prepared and maintained by the school.

Marks calculated out of 25 are to be given for the report.

(d) Organization of co curricular/extracurricular activities : 1 credit - 25 marks.

To enhance the organizational and managerial skills the student teacher will participate in the organization of the co-curricular and extracurricular activities arranged regularly during the internship period in the school. S/he has to maintain a detailed record of the same. It is expected that S/he shall reflect and write about these experiences. It will help her/him in understanding and addressing her/his professional identity as a teacher.

Marks calculated out of 25 are to be given for the write-up.

(e) Observation of peers : 1 credit (25 marks)

Peer learning is an important and integral part of learning process of an individual. It will assist in boosting the confidence of the student teachers. In this activity the student teacher shall observe, reflect and give feedback to her/his peers on the lessons conducted. (6 lessons)

Marks calculated out of 25 are to be given for the write up.

(i) Other School Activities/Programmes : 1 credit (25 Marks)

To get a feel of the working of the school, the student teacher shall complete anyone activity from those given below. S/he shall write a report and enlist the process outcomes of the same.

- ◆ Develop an academic calendar for the various activities to be organized in the school under the guidance of the school teacher.
- ◆ Information regarding Parent teacher association, Professional organization of teachers.
- ◆ Practices of inclusion.
- ◆ Provision for slow learners.
- ◆ Activities for gifted students.
- ◆ Community related work.
- ◆ Activities for professional growth of teaching and non-teaching staff
- ◆ Any other innovative/special practices adopted by the school.

Marks out of 50 are to be given for the same.

The total marks for the course BED 207 shall be calculated out of 200.

1. Classroom teaching

BED 207 : Teaching Competencies IV

Internship : 8 credits (16 weeks) - 200 marks

It is expected that student teachers are exposed to a variety of approaches for teaching, observation of children in multiple socio-cultural environment and involve themselves in reflective thinking. It is also expected that student teachers engage themselves in CCE through planning of formative and summative evaluation. The activities should be planned in such a way so as to facilitate mentoring, supervising and assessing the student teachers mutually by the teacher educators and school teachers.

Activity 1 : 6 Lessons : 3 credits (75 marks)

Name of the Activity - BLOCK TEACHING : EVALUATION SCHEME

Introduction : During internship student teachers should adopt a variety of approaches for teaching, use CCE, observe children in multiple socio-cultural environment and involve themselves in reflective thinking.

Guidelines : The student teacher will select unit from the school subject in consultation with the school teacher and faculty. She/he will prepare the lesson plan for that unit. She/he will teach that unit for at least three periods under the guidance and observation of the school teacher/teacher educator. The same shall be repeated for other school subject. These lessons shall be engaged preferably at upper primary, secondary or higher secondary level.

BLOCK TEACHING LESSON NOTE

Roll No. 2 6 0

Name of the School Vishwakarma Vidyalaya School, pune Date 18/01/23
 Std 8th Div A Time 35 min Subject Science Lesson No 01
 Knowledge of Class Student knows the taste of different substances.
 Aim of the lesson To study the Introduction to Acid and Base
 Materials & Teaching Aids chalk, lemon, tamarind, sugar, baking soda

Objectives
 Knowledge student defines acids and bases. student made list of some acids & bases used in daily life.
 Understanding student explains properties of Acid and Bases.
 Application student differentiate between the acids and bases on their basic properties.
Pre-Elements & Values
Skills Foundation of scientific temper.
 Critical thinking.

| Matter | Method |
|---|--|
| <u>Introduction:</u> The substances which used in everyday life like lemon, tamarind, sugar, baking soda has a typical taste and nature. | (Tr. enters and greet the students.) |
| The taste of lemon and tamarind is 'sour', and baking soda is 'tart' or 'bitter'. Baking soda is slippery to touch. | (Tr. give some substances to touch and to taste) |
| | (Tr. asks questions) 1] What is the taste of lemon? 2) Tamarind and sugar. 3) How does baking soda feel like to touch? how does it taste? |
| | 3) Why these tamarind tastes sour and baking soda bitter? |

| Matter | Method |
|---|--------|
| <p><u>Statement of Aim :-</u> Today we are going to study about Acid and Base (Tr writes title on the black board)</p> | |

Presentation :

The taste of amla, vinegar, curd is 'sour'

Acid : The chemical nature of curd, lemon and vine



Acids are in nature.
 d comes from Acet which me of acid is below 7.



acids

Acids are sour in taste

① Acid contains hydrogen ion (H^+) as a main constituent

② Blue litmus paper turns red in acid

Ex - $\text{H}_2\text{SO}_4, \text{HNO}_3$

Base : The chemical nature of baking soda, washing soda are basic in nature

They has bitter taste pH > 7

Base also known as 'Alkali'

(Tr asks the question)

- What is the taste of amla, vinegar, curd?
- Why this substance taste sour?

(Tr explains concept of acid)

(Tr write definition of a substance which acid with example)

(Tr writes on black board)

(Tr write down the properties of acids on B.B.)

(Tr asks the question)

- Why baking soda, washing soda has bitter taste

(Tr explains concept of base or Alkali)



each miniature of charts, pictures, images etc.

Date: 18/01/23

BLACK - BOARD WORK

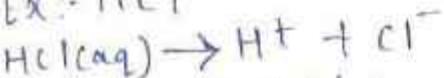
Std. 8th Div. A

science Introduction To Acid & Base

Acid: Sour in taste

Acid is such substance which gives H^+ ions in solⁿ state.

Ex:- HCl



Properties of Acid:-

① Sour in taste

② Main constituent is H^+ ion

③ Blue litmus \rightarrow Red litmus.

Base: Bitter in taste

Base give OH^- ions in solu-
-tion state.

Ex:- NaOH



Properties of Base:-

① Bittere in taste

② Main constituent is OH^- ions

③ Red litmus \rightarrow blue litmus

Signature of guide

Remarks

Good introduction of unit.

effection

Student gave good response and participated
in the activities that had been taken during
lesson.

Activity 1 : Block Teaching : Evaluation Scheme

Rating Scale

पदनिःचयन भेणी

1

Unsatisfactory

2

Average

3

Satisfactory

4

Good

5

Excellent

उत्कृष्ट

| | | 1 | 2 | 3 | 4 | 5 |
|--------------------------------|--|---|---|---|---|----|
| 1) Lesson Note- पाठ्यांश | 1) Neat, correct & complete नीटनेटके, अचूक आणि परिपूर्ण | | | | | ✓ |
| 2) Introduction प्रस्तावना | 2) Relevant and Stimulating सुरक्षित व प्रेरणादायी 3) Revival of previous knowledge and linking with the topic पूर्वज्ञान जागृती व पाठ्यांशाशी योग्य संगत 4) Statement of Aim and Title writing हेतुकथन आणि शीर्षक लेखन | | | | | ✓ |
| 3) Presentation विषय विवेचन | 5) Clarity and Fluency in Explanation/Narration स्पष्टीकरण / कथनातील स्पष्टता व ओष्ठ 6) Questions - Clear, concise and grammatically correct interrogative tone. प्रश्न - प्रस्ताविक जच्यारासह सुरप्त, राक्षित आणि याकरणदृष्टी अचूक 7) Logical and thought provoking questions. तक्षणात आणि विचार प्रवर्तक प्रश्न 8) Distribution of questions and Reinforcement प्रश्नांचे वितरण आणि प्रबढवन 9) Black Board Work फलक काऱ्य 10) Clarity in Reading/Demonstration वाचनातील स्पष्टता / दिसदाने कौशल्यातील स्पष्टता 11) Explanation : Use of Examples स्पष्टीकरण - उदाहरणाचा वापर 12) Mastery over the content आशयाकरील प्रभुत्व 13) Use of Teaching Aids/Use of ICT component इंफ्राप्रिक साधनांचा वापर / माहिती संप्रेषण घटकाचा वापर | | | | | ✓ |
| 4) Recapitulation संकलन | 14) Student Participation छिंदार्थी सहभाग 15) Teacher's Preparedness डिशिनेंटी तत्परता | | | | | ✓ |
| 5) Application उपयोजन | 16) Classroom management and Time Management दर्तने व्यवस्थापन आणि येळ व्यवस्थापन | | | | | ✓ |
| 6) Home Work गृहपाठ | 17) Recapitulation as per objectives उद्दिष्टनुसार संकलन 18) Application- Use of evaluation Tools : MCD, Matching item GD, Project, Quiz, Puzzle etc मूळ्यांकन लक्षावधी उपयोग, संख्याविशी प्रश्न, जोडवा लाळ, गट चर्चा, प्रकल्प, मोरी इ 19) Homework- Appropriate / Activity based योग्य व क्रीतीयुक्त गृहपाठ 20) Educational implications & Overall Impression (Effectiveness of Teaching) शैक्षणिक उपयुक्तता व एकदरीत प्रभाव (अध्यापनाची परिणामकारकता) | | | | | ✓ |
| | Total Marks out of 100 एकूण गुण १०० पैकी | | | | | 98 |

Sign of Teacher

(M)

Date :

Date :

2. PTA meetings

GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity,
Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



sports



German classes online



Dance performance.



Aga styia foundation



singing



cooking competition



Environmental Awareness

28th Feb



GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity,
Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



Annual Day
20th Dec. 2022

Visit at commissioner
office (police office)



(Litmus test paper)



(Maths quiz competition)



(PTA meeting)

GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity, Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



→ Activity based learning
(Making moving
skeleton)



(Teaching students)
(8th A)



ALAL Lab (9th & 10th)



Practical lab (Chemistry)
(8th A)

(performing
practicals
9th A)



(physics
lab)

GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity,
Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



← Marathi Bhasha Din
27th Feb 2023

(26 Jan 2023
Republic Day
Rally)



→ choreographed by me
(9th A girls)

[Dance practice]
8th A + B



→ prize distribution
ceremony.

GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity, Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



National
Science
day
(B.A work)



(Practicals)



Essay
Competition
topic



20th DEC
stage per
formance.



Visited
'Supraitj swet'
in School

GLIMPSES OF INTERNSHIP

Photographs of conduct of lesson.

Lesson Observation, Co-curricular Activity, Extra-curricular Activity,
Innovative Activity, PTA, Community, Work, School Records etc. with Date & Title



(Practical Teaching)



Community work.

(Felicitated by guest) Annual Day.



3. Assessment of student learning

Activity 2 : Plan of Evaluation

1 Credit - 25 Marks

2A : Unit Plan

2B : Blue Print with Model Answers & Marking Scheme

2C : Unit Test

Name of the Activity : 2A : Unit Plan

Introduction : An activity 1 & 2 in Internship are interconnected scope of the unit for unit plan should be defined. student teacher will prepare a Unit Plan to complete 3 lessons specified in Activity 1. Success of the unit plan is based on goal of the unit, proper content analysis, appropriate learning experiences, relevant teaching methods & formative evaluation tool. It helps the student teacher to plan classroom interaction strategies via inclusions of various activities & questions for concept formation.

Guidelines : the student teacher will prepare a Unit Plan with well measured weightage assigned to the each sub-instructional objectives & types of questions for selected unit. She/he should include formative and summative evaluation plan in the unit plan. The same shall be repeated for other school subject.

Successive Steps in Unit Planning

| Content Analysis आधार विश्लेषण | | Learning Experiences आध्ययन अनुभूति | | Continuous Evaluation सामान्यपूर्ण मूल्यायापन | Evidence Achievement कार्रोडीटारी |
|---|---|--|---|---|--|
| Sub-content/ Teaching points उपाधारण/अध्यायन बुद्धि | Category of sub-content उपाधारणाची श्रेणी | Classroom interaction with Examples उदाहरणांवरोवर वर्ती जातररिक्त्या/सुरुचाद | Teaching Aids/ICT Component अध्यायन साहित्य/ माटिती संप्रेषण घटक | Formative evaluation Types of questions & evaluation tools अकारिक मूल्यायापन प्रश्नांवरे प्रकार आणि मूल्यायापन तंत्र | Summative Evaluation साकारिक मूल्यायापन |
| 1 | Facts, New terms, Diagram, Graph काग्जांवरी - नवीन संज्ञा, आकृती, नकाशा, आलेख | Observing Demonstrating Comparing Drawing Arranging Revising रीतिशब्द, नियमी, तुलना, रेखांचित्र, नांदणी, उत्तरांगी | Audio Aids, Visual Aids, AV Aids, PPT, Excel, Audio Clips, Video Clips, Short Film, Animations, Concepts Map etc आव्यास, कृत्य माध्यम, कार्यालय तुळ माध्यम, पाठ्य पैट्रॉन सादरीकरण, एक्सेल, क्रिया, नावु, चिऱपट चलांचित्र, हात्यांचित्रण, संकलनन चित्रण | Essay type Q Long Answer Q Short Answer Q Objective type Q Multiple choice Q नियमांकां प्रश्नांप्रकार दीप्तिशब्द प्रश्न तुलनांप्रश्न वर्तुनेप्रश्नांप्रकार प्रश्नप्रकरणांचा वापर काग्जांवरीप्रश्न | UNIT TEST/ प्रश्नांचा वापर |
| 2. | Information Description story, Poem Dialogue माहिती, कविता, कथा, काव्य, संवाद | | | | |
| 3. | Concepts, Principals, Symbols, Formulae, Concept Map संकलनन, संघर्ष, प्रतिक्रिया, सूत्रे, नकाशा, संवर्धना चित्रण | Converting Using Organizing Discussing Classify Identify Recall Q लक्षातारी, आपलन आरोजन, चर्चा प कांपलण, ओळखणे – आठवणी प्रश्न | Chart, Model, Photographs; Pictures, Globe Diagram Maps, Graph तस्त, प्रतिकूली, छायांचित्र, नियंत्र, पाठ्यांचित्र गोल, नकाशे, आलेख | MCQ, Matching item, Group discussion, field visit, GD, Project, Quiz, Design, Puzzle, Crossword, etc वर्तुनांप्रश्न, जोडावा, एकांकिक प्रश्न नियंत्र, अनुसृतन वाच, गाठवाच, काव्यांचे भेट, प्रकाळ्य, कोठी, शब्दकोठी | UNIT TEST CONDUCT- प्रश्नांचा वापर मूल्यायापन |



S. P. Mandali's

Tilak College of Education Pune 411 030.

Activity 2A : Unit Plan

Roll No. 2 6 0

[science]

Name of the Unit : Introduction to Acid and Base Date : 18 to 23 Jan

Unit Analysis (Write all Sub-units)

- ① Students learn about Acid and Base.
- ② Students learn about different types of acids & base and neutralization reaction.
- ③ Students learn about indicators and test of indicators

Life Skills : Critical thinking.

Values & Core Elements : Inculcation of scientific attitude

Teaching Method : Discussion method & Demonstration method

Plan of Execution (Divide all the sub-units in 3 lessons)

Lesson 1. Introduction to Acid & Base Dt. : 18/1/23

Lesson 2. Types of acids & Base & neutralization Dt. : 20/1/23

Lesson 3. Types of indicators & test on indicators Dt. : 23/1/23

Unit Test : Based on lessons 1, 2, 3. Introduction to Acid & Base . Dt. : 27/1/23

Objectives :

- ① To develop an objective attitude towards experimental evidence
- ② To develop inquiring minds & curiosity about science and nature.
- ③ To understand the concept of Acid and Base & properties
- ④ To analyse the difference between acid and Base
- ⑤ To understand the concept of Neutralisation
- ⑥ To analyze difference between acid and base by using different types indicators.
- ⑦ To recognize the application of acids & bases in their daily life.
- ⑧ To understanding of change in colour of litmus paper & other indicators in acid / Base.

Activity 2A : Unit Plan : Evaluation Scheme

Rating Scale
परिणामांकन श्रेणी

| | 1 Unsatisfactory असमाधानकारक | 2 Average वर्ग | 3 Satisfactory समाधानकारक | 4 Good चांगला | 5 Excellent उत्कृष्ट |
|--|---|-----------------------------|--|----------------------------|-----------------------------------|
| | | | | 1 | 2 |

Preparation of Unit Plan घटक नियोजन तयार करणे

- 1) Selection of unit & its division into subunits with proper teaching - Learning Management प्रटकाची नियोजन आणि योग्य अध्ययन आण्यानं व्याख्यापनातह तासी घटकाचे विभागी
- 2) Aims & Objectives of unit plan
घटकाचे नियोजनाचा हेतु व उद्दिष्टे
- 3) Proper Content analysis in unit plan
घटक नियोजनातील आशयाचे विश्लेषण
- 4) Sequencing the content with suitable learning experiences
विषय श्रेणी आणि योग्य अध्ययन अनुभूती
- 5) Time Management
वेळेचे नियोजन
- 6) Unit plan note : Neat, Correct, Complete
घटक नियोजनाचे टाचाण - अचूक, नीटनेटके, परिपूर्ण
- 7) Selection of teaching methods for each sub-unit
प्रत्येक उपघटकांसाठी अध्यापन पद्धतीची नियोजन
- 8) Use of various Types of questions in unit plan
घटक नियोजनामध्ये विविध प्रश्नप्रकाराचा वापर
- 9) Suitable learning experience with suitable examples
योग्य अध्ययन अनुभूतीबरोबर योग्य उदाहरणे
- 10) Use of ICT component
माहिती संप्रेषण घटकाचा वापर
- 11) Student-Teacher interaction strategies
विद्यार्थी-शिक्षक अंतरक्रिया
- 12) Inclusion of life skills/Values/C.E.
जीवनमूल्ये, माभा घटक आणि मूल्यांचा समायेश
- 13) Brief revision after deliver of each content module
प्रत्येक आशय घटक सादरीकरणानंतरची उजलणी
- 14) Scope for developing interest
अभिरुची विकसनास
- 15) Execution plan in view of constructive teaching learning
अध्ययन अध्यापनाच्या कार्यप्रवर्तकामध्ये अंमलबजावणीचे नियोजन
- 16) Use of formative evaluation tools in final Recapitulation
संकलनामध्ये अकारिक मूल्यापन तंत्राचा वापर
- 17) Use of evaluation tools in application
उपयोजनामध्ये मूल्यापन तंत्राचा वापर
- 18) Home Work / assignment for self study
गृहपाठ/स्वयंअध्ययनाराठी दिलेले काम
- 19) Unit test as per Blue Print संविधानयुक्त तक्रान्तुसार पटक घाचणी
- 20) Outline of Model Answers
नमुना उत्तराचे रचनाप
- 21) Scope & Marking Scheme
व्यापीनुसार गुणदान योजना
- 22) Educational Implication & Overall Impression
शैक्षणिक परिणाम व एकेदरीत प्रभाव

Total Marks out of 100/ एकूण गुण १०० पैकी

Sign. of Teacher

Date :

M.

Sign. of Prof. In-charge

Date :

R.

Activity 2 : Plan of Evaluation
1 Credit - 25 Marks

Activity 2B
Developing a Blueprint with
model answer and marking
scheme.



S. P. Mandali's

Tilak College of Education, Pune 411 030.

Blue Print with Model Answer & Marking Scheme

Roll No.

| | | |
|---|---|---|
| 2 | 6 | 0 |
|---|---|---|

Name of the School: Vishwakarma Vidyalaya Lesson No. 1, 2, 3 Date: _____
Name of the Student: Namita Jagannath Landge
Class: 8th Div: A Time: 60 min Subject: Science
Type of Evaluation: To check/analyse the knowledge of & concept building
of students -
No. of Students Present: 60

Question paper contains Main 3 Questions.

Science test

* Types of questions

Q.1A] Fill in the Blanks . (4)

B] Match the following . (4)

Q.2B] Answer the following questions (short)

Q.3] Answer the following questions Briefly

Blue Print of Unit Test पटक धारणीचा संविधान तक्ता

| अ. क्र. Sr. No. | प्रश्न प्रकार/ Types of Q / उपपटक/subunit | ज्ञान Knowledge | | | आकलन Comprehensive | | | उपयोग Application | | | कौशल्य Skill | | | प्र. Total | | | |
|-----------------------|---|--------------------|----------|------------|-----------------------|----------------|----------|----------------------|---|----------------|-----------------|------------|---|---------------|----------|------------|----------------|
| | | वस्तु O | लघु S | दीर्घ E | J | वस्तु O | लघु S | दीर्घ E | J | वस्तु O | लघु S | दीर्घ E | J | वस्तु O | लघु S | दीर्घ E | J |
| A | | 1(1) 1(2) | | | | 1(1) | | | | 1(1) | | | | | | | 4(4) |
| B | | 2(2) | | | | 1(1) 1(2) | | | | 1(1) 1(2) 1(3) | | | | | | | 7(4) 2(3) 1(1) |
| C | | 1(1) | | | | | | | | 1(3) | | | | | | | 1(1) |
| D | | 4(8) | | | | | | | | | | | | | | | |
| | Total | (4) 1(2) | | | | 2(2) 1(2) 1(3) | | | | 2(2) 1(2) 1(3) | | | | | | | |

Blue Print

Subject: SCIENCE Class: 8TH

| Objectives form of question | KNOWLEDGE | | | UNDERSTANDING | | | APPLICATION | | | SKILL | | | GRAND TOTAL |
|-----------------------------------|-------------|-------------|-------------|---------------|-------------|-------------|-------------|-------------|----------|----------|----------|----------|----------------|
| | O | SA | E | O | SA | E | O | SA | E | O | SA | E | |
| Unit Name | | | | | | | | | | | | | |
| Introduction to acid bases. | 1(1) | 1(2) | - | 1(1) | - | - | 1(1) | - | - | - | - | - | 4(5) |
| Types of acids, bases. | 2(2) | - | - | 1(1) | 1(2) | - | 1(1) | 1(2) | 1(3) | - | - | - | 7(11) |
| Neutralization reaction. | | | | | | | | | | | | | |
| Litmus test. | 1(1) | - | - | - | - | 1(3) | - | - | - | - | - | - | 2(4) |
| Types of indicators. | | | | | | | | | | | | | |
| GRAND TOTAL | 4(4) | 1(2) | 2(2) | 1(2) | 1(3) | 2(2) | 1(2) | 1(3) | - | - | - | - | 13(20) |

→ Note: O – Objective Type, SA – Short Answer Type, E – Essay Type

Model Answers

A) Fill in the blanks.

→ H^+ ions

→ remain unchanged

→ strong Acid

→ Antacid.

| Marks | Max. |
|-------|------|
| 1x1 | |
| 1x1 | 1 |
| 1x1 | 4 |
| 1x1 | |
| 1x1 | |

B) Match the following

'A'

Answer.

| | | | |
|-----------------|---------------|-----|----|
|) Tamalind | Tartaric Acid | 1x1 | |
|) Weak Acid | Carbonic Acid | 1x1 | 14 |
|) orange | Ascorbic Acid | 1x1 | |
|) Strong Alkali | NaOH | 1x1 | |

C) Answer the following questions.

1] Two properties of Acid & Base

Acid :- ① Acids are sour in taste

1x1

② pH of acid is below 7.

③ In solution, Acid gives H^+ ions as main constituent

12

Base :- ① Bases are bitter in taste.

1x1

② pH of base is more than 7

③ In solution, base gives OH^- ions as a main constituent

Model Answer with Marking Scheme

| Model Answer | Marking Scheme | Total Marks |
|---|----------------|-------------|
| process. Antacids are used to control this hyper acidity. This medicine contains milk of magnesia $[Mg(OH)_2]$ such alkaline medicine neutralizes excess acid present in stomach. | 1 x 2 | (2) |
| Indicator: substances which change their colours in presence of acid / base called indicators. | 1 x 1 | (1) |
| There are 2 types indicators. | | |
| Laboratory indicators & Natural indicators. | 1 x 1 | (1) |
| Example of laboratory indicators:- | | |
| Litmus paper, phenolphthalein, methyl red and methyl orange | | |
| Natural indicators:- turmeric, chuna, rose, red cabbage etc. | 1 x 1 | (1) |
| Total Marks | | 20. |

BED 207 : INTERNSHIP

Activity No. 2 : Plan of Evaluation - 1 credit - 25 marks

Activity 2C : Developing a Blue print with model answer and marking Scheme

| Rating Scale पदानिश्चयन श्रेणी | ► | <input type="checkbox"/> 1 Unsatisfactory असमाधानकारक | <input type="checkbox"/> 2 Average वरा | <input type="checkbox"/> 3 Satisfactory समाधानकारक | <input type="checkbox"/> 4 Good चांगला | <input type="checkbox"/> 5 Excellent उत्कृष्ट |
|-----------------------------------|---|--|---|---|---|--|
|-----------------------------------|---|--|---|---|---|--|

| | | | | | | |
|---|---|---|---|--|--|--|
| 1) Structure of Blue Print as per the objective उद्दिष्टनुसार संविधान तक्त्याची रचना | 1 | 2 | 3 | | | |
| 2) Structure according to sub-units & marks distribution उपभटकाच्या रचनेनुसार माझांचे वितरण | | | | | | |
| 3) Structure according to questions type प्रश्नप्रकारानुसार रचना | | | | | | |
| 4) Overall 3 dimensional design : Correct & Complete एकदरीत विमितीय सर्वराधारण रचना : अचूक आणि पूर्ण | | | | | | |
| 5) Accuracy of Model answers उत्तरांची अद्भुकता | | | | | | |
| 6) Model answer as per objectives of the questions प्रश्नाच्या उद्दिष्टनुसार उत्तरे | | | | | | |
| 7) Expected outline of the answers in Model answers नमुना उत्तरांचा अपेक्षित आराखडा | | | | | | |
| 8) Marking scheme according to the scope व्यापीनुसार गुणदान योजना | | | | | | |
| 9) Point-wise sub questions wise Marking scheme नुद्याप्रमाणे/उपप्रश्नांचे गुणांचे वितरण | | | | | | |
| 10) Overall impression शैक्षणिक परिणाम व एकदरीत प्रभाव | | | | | | |
| Total Marks out of 50/ एकूण गुण ५० पैकी | | | | | | |

Sign of Teacher

Date

**Activity 2 :
Plan of Evaluation**

**Activity 2C :
Development & Conduct of
Unit Test**

Name of the Activity 2C : Plan of Evaluation

Development and conduct of Unit Test

Introduction :

Unit Test is an effective instrument of evaluating Academic achievement, it has to be structured according to a pattern which covers objectives, different areas of content, different forms of questions, scheme of questions etc.

Guidelines :

- The student teacher will develop and conduct a unit test with prior preparation of a blue print, model answer and marking scheme.
- Proper instructions should be give on unit test paper about duration of the test, length of answers, compulsory questions, use of calculator etc.
- The same shall be repeated for other school subject. However there will be independent evaluation of the blue print, model answer and marking scheme.

S. P. Mandali's
Tilak College of Education, Pune 411 030.

Activity 2C : UNIT TEST

Roll No. 2 6 0

Vishwakarma Vidyalaya Lesson No. 1, 2, 3 Date 27/1/23
Name Narmada Jagannath Landge
of the Students 8th Div A Time 60 min Subject Science
Evaluation to provide feedbacks and to know learners' performance.
of Students Present 60

Attach Copy of Unit Test Paper Here

Vishwakarma Vidyalaya school pune

Science Test

chapter-1 Introduction to acid and base

STD-8TH.

MARKS:20

DATE:-

Duration: 60min

TIME:-

Instructions:

- 1) Read the questions carefully.
- 2) All questions are compulsory.
- 3) Figures in bracket indicates full marks.

Q1A) Fill in the blanks. [4]

- 1) Main Constituent of acid is..... (1x4)
- 2) When blue litmus paper is dipped into a NaOH, the Colour of the litmus paper will be.....
- 3) Sulphuric acid - H_2SO_4 is..... acid.
- 4) are used to control hyperacidity.

B) Match the following. [4]

| Column 'A' | Column 'B' | (1x4) |
|-------------------|---------------|-------|
| 1) Tamarind | Ascorbic Acid | |
| 2) Weak acid. | NaOH | |
| 3) Orange | Tartaric acid | |
| 4) Strong Alkali. | Carbonic acid | |

Q2) Answer the following questions (Short Answers) [6]

- 1) Give two characteristics of each of acid & bases? (2x3)
- 2) which substances are used to clean greenish stains on copper vessels and to shine blackish, silver utensils?

Activity 2C : Plan of Evaluation : Development and Conduct of Unit Test

| Rating Scale प्रदर्शनकारी अंकी | ► | 1 Unsatisfactory अनुचितकारी | 2 Average मध्यम | 3 Satisfactory साधारणकारी | 4 Good शानदार | 5 Very Good वैश्वानरी |
|---|---|--|--------------------|------------------------------|------------------|--------------------------|
| | | | | | 1 | 2 |
| Development of the test वाचीकी सुधारणा | | 1) Proper instructions given on unit test paper. प्रटक्के द्वारा उपलब्ध किए गए वाचीकी परीक्षा पेपर पर दिए गए सही नियमों का बहुत अचूक लिखना। | | | | |
| | | 2) Weightage given to Objectives उद्देश्यों के लिए दिए गए अंकों का विवर। | | | | |
| | | 3) Fulfilment of objectives through different types of Questions विविध प्रश्नकारणों के माध्यम से उद्देश्यों का पूर्ण किया जाना। | | | | |
| | | 4) No. of questions and time sufficiency प्रश्नों की संख्या और वक्ता की कुप्रीयता। | | | | |
| | | 5) Weightage given to different types of questions विविध प्रश्नकारणों के लिए दिए गए अंकों का विवर। | | | | |
| | | 6) Inclusion of All types of questions वाचीकी सुधारणा के अंतर्गत सभी प्रश्नों का विवर। | | | | |
| | | 7) Proper sequence of questions as per difficulty level वाचीकी सुधारणा के अंतर्गत प्रश्नों की श्रेणीकरण का विवर। | | | | |
| | | 8) Questions based on specified content विविध आधारावर वाचीकी की जाए। | | | | |
| | | 9) Consideration of content length and importance of submit आधार दीर्घी की वाचीकी के लिए वाचीकी का विवर। | | | | |
| | | 10) Grammatical correctness and clarity of unit test paper वाचीकी के अंतर्गत अनुचितकारी वाचीकी की वाचीकी का विवर। | | | | |
| | | 11) Length & Validity of the test वाचीकी के लिए दीर्घी वाचीकी की वाचीकी का विवर। | | | | |
| | | 12) Adequacy of the unit test वाचीकी की वाचीकी का विवर। | | | | |
| | | 13) Objectivity of the test वाचीकी की वाचीकी का विवर। | | | | |
| | | 14) Printing and format of unit test paper : Font size, Alignment वाचीकी की वाचीकी का विवर। | | | | |
| Administration of a Unit Test वाचीकी का प्रशासन | | 15) Feasibility of the test वाचीकी की वाचीकी का विवर। | | | | |
| | | 16) Seating arrangement for unit test वाचीकी की वाचीकी का विवर। | | | | |
| | | 17) Supervision : Measures taken to avoid mispractice वाचीकी की वाचीकी का विवर। | | | | |
| | | 18) Time Management वाचीकी का विवर। | | | | |
| | | 19) Educational Implication वाचीकी का विवर। | | | | |
| | | 20) Overall Impression वाचीकी का विवर। | | | | |
| | | Total Marks out of 100/ एकाउं गुण १०० पैकी | | | | |

Sign of Teacher

Date

S. P. Mandali's
Tilak College of Education, Pune 411 030.

Activity 2C : UNIT TEST

Roll No.

| | | |
|---|---|---|
| 2 | 6 | 0 |
|---|---|---|

School Vishwakarma Vidyalaya Lesson No 1,2,3 Date 21/12/23
Name Namrata Jagannath Mandge
Gth 5th Div A Time 10 min Subject Maths
Compound Interest
Aim To measure the students progress & problem solving
Students Present 62

Attach Copy of Unit Test Paper Here

Vishwakarma Vidyalaya School pune

Maths Test

chapter-1 Compound interest

STD-8TH,

MARKS:20

DATE-

Duration:60min

TIME-

Instructions:

- 1) Read the questions carefully.
- 2) All questions are compulsory.
- 3) Figures in bracket indicates full marks.

Q1] Choose the correct option for given MCQ. [4]

1) Find the compound interest on RS.1000 for 2 years at 2% per annum. (1x4)

a) 20 b) 20.5 c) 20.4 d) 20.6

2) Calculate the simple interest if the principal amount is 5000 & the rate is 2% for 4 years.

a) 4000 b) 400 c) 40,000 d) 40

3) Depreciation value of R is.....

a) Positive b) Negative c) (All three above) d) None

4) Formula of compound interest is

a) Amount Principal b) Principal Amount c) Years rate d) Rate-Years

Activity 2C : Plan of Evaluation : Development and Conduct of Unit Test

Rating Scale
मूल्यांकन शब्द

| | | | | | | | | |
|----------------------------|--------------------------|----------------------------|-----------------|----------------------------|-------------------------|----------------------------|---------------|----------------------------|
| <input type="checkbox"/> 1 | Unsatisfactory अनुचित | <input type="checkbox"/> 2 | Average मध्य | <input type="checkbox"/> 3 | Satisfactory संतुष्ट | <input type="checkbox"/> 4 | Good शुद्ध | <input type="checkbox"/> 5 |
|----------------------------|--------------------------|----------------------------|-----------------|----------------------------|-------------------------|----------------------------|---------------|----------------------------|

Development of the test

परीक्षा का विकास

- 1) Proper instructions given to test paper
प्रैक्षणिक नियम दिए गए हैं।
- 2) Weightage given to objectives
जिम्मेदारी के लिए मूल्यांकन
- 3) Fulfilment of objectives through different types of Questions
जिम्मेदारी के लिए विभिन्न प्रकार के प्रश्न
- 4) No. of questions and time sufficiency
प्रश्नों की संख्या और समय की उपलब्धि
- 5) Weightage given to different types of questions
विभिन्न प्रकार के प्रश्नों की मूल्यांकन
- 6) Inclusion of All types of questions and sub-objectives जिम्मेदारी के लिए सभी प्रश्नों की शामिलीत
- 7) Proper sequence of questions as per difficulty level
जिम्मेदारी के अनुसार प्रश्नों की श्रृंखला
- 8) Questions based on specified content
प्रतिक्रिया आधार पर बनाए गए
- 9) Consideration of content length and importance of subject
आधार की लंबाई और विषय की महत्वात्मकता
- 10) Grammatically correctness and clarity of unit test paper
ज्ञानप्रदान के लिए आधार की स्थूलता वाली परीक्षा
- 11) Length & Validity of the test
परीक्षा की लंबाई और वैधता
- 12) Adequacy of the unit test
परीक्षा की योग्यता
- 13) Objectivity of the test
परीक्षा की व्यक्तिगती
- 14) Printing and format of unit test paper : Font size, Alignment
प्रिंट की व्यापकीय रूपरेखा और फॉन्ट साइज़, आकार, रखना

Administration of a Unit Test

परीक्षा चालानीये प्रशारान

- 15) Feasibility of the test
परीक्षा की योग्यता
- 16) Seating arrangement for unit test
परीक्षा कार्यालय के लिए स्थान संरचना
- 17) Supervision : Measure taken to avoid malpractice
उपरकार : गोपनीयता के लिए लिये गए संकेत
- 18) Time Management
कालावधि का प्रबंधन
- 19) Educational Implication
शिक्षणीक परिचय
- 20) Overall Impression
पूरकीय प्रत्याप

Total Marks out of 100/ पूर्ण गुण 100 एकी

Sign of Teacher *(Signature)*

Date

4. Organizing academic and cultural events

Activity 6 :
Report on other School Activities
1 Credits - 25 Marks

BED 207 : INTERNSHIP

Other School Activities Programmes : 1 credit (25 marks)

Activity 6 : Community related work innovative/special practices adopted by the school

Introduction : To get a feel of the working of the school, the student teacher shall complete any one activity from those given below. She/he will write a report and enlist the process outcomes of the same.

- Professional Organization of teachers
 - Practices of Inclusion
 - Provision for slow learners
 - Activities for gifted students
 - Community related work
 - Activities for professional growth of teaching and non-teaching staff
 - Any other innovative/special practices adopted by the school
- शिक्षकों की व्यावसायिक संगठन
 - समावेशक डिफरेंटिटी
 - निम्नार्थक शिक्षार्थी विद्यार्थीकरिता सेवा
 - प्रवृत्ति विद्यार्थीकरिता कृती कार्यक्रम
 - समाजकार्य
 - शिक्षक व शिक्षकात्मक जनशक्तिकरिताद्या व्यावसायिक विकासकरिता कृती
 - शास्त्रीय नवाचन / धोजने विशेष

Tilak College of Education, Pune 411 030.

Report on other School Activities

Roll No. 260

Date: 19/3/23

Name of the School: Vishwakarma Vidyalaya
 Std Div: A, B Time: Place: Auditorium/Multipurpose Hall/Play Ground Multipurpose hall.
 No. of students present for the activity (Boys/Girls/Boys & Girls) 50 - 100
 Type of Activity: Community work, Activities for gifted students.
 Objectives of the Activity: To develop new skills.

Other School Activities / programmes

→ Community related work innovative / special practices adopted by the school.

① Professional organization of teachers

② Practices of Inclusion

③ Provision for slow learners

④ Activities for gifted students.

⑤ Community related work.

⑥ Activities for professional growth of teaching & non teaching staff.

⑦ Any other innovative / special practices adopted by the school

⑧ Provision for slow learners:-

After the school, teachers taught slow learners in separate hours.

* Reduced distractions by providing a quiet, private to work.

* Different workshops was conducted, to motivate the slow- learners.

* Made concise lessons with demonstrated examples.

V) Innovation / special practices:-

School conduct ~~various~~ various innovative, special practices throughout the year to encourages students and teachers to research, explore.

① AIAL TAB: Atal Tinkering lab, various robotics competition for gifted students.

② German classes:- For 5th to 8th students german classes were conducted, online mode (zoom meeting on smart board).

③ Tap Buddy :- For 8th students, this is the 'The Apprentice project (TAP) is a non-for-profit organization working towards unprivileged children. It has Whatsapp chatbot to provide self-learning based electives to students. This includes arts, STEM, Digital & financial literacy, skills such as creativity, Problem solving etc.

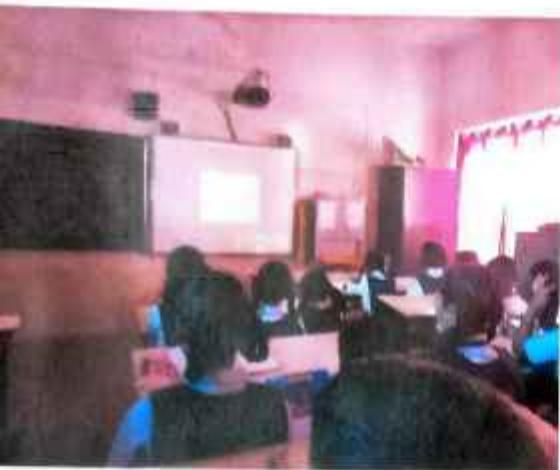
④ Visit at commissioner of police office at pune station, where the students took information of equipments and also asked question to the police officers about their work.

School Sport clubs, Interschool competitions, Agastya foundation, Jana prabodhini workshops, activities, District level school science competition.

कार्यक्रम पोस्टर / छवियाँ Poster / Photographs if any
for gifted students



ATAT lab



German classes



Tap buddy
Programme

Visit at Commissioner
of police office



Community work

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Other School Activities/Programme : 1 credit (25 marks)

Activity 6B : Information regarding Parent Teacher Association, PTA

Introduction : PTA is essential to involve parents in school affairs related to student achievement and their personality development.

Guidelines : Student teacher should collect information about PTA from in-charge school teacher and attend a meeting during their Internship period with prior permission. She will prepare a report of PTA based structure & responsibilities.

| Rating Scale | 1 Unsatisfactory प्रयोगशील नाही | 2 Average वरा | 3 Satisfactory रामाधानकारक | 4 Good चांगला | 5 Excellent उत्कृष्ट | | 1 | 2 | 3 | 4 | 5 |
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|---|--|--|--|--|--|--|--|--|--|--|---|
| 1) Objectives - Need & Importance रुद्धा उद्दिष्टे - मरज आणि महत्त्व | | | | | | | | | | | ✓ |
| 2) Structure of PTA (Information of Committee) शिक्षक-पालक सभा रचना (समितीची माहिती) | | | | | | | | | | | ✓ |
| 3) Responsibilities undertaken by PTA शिक्षक पालक सभेने घेतलेली जबाबदारी | | | | | | | | | | | ✓ |
| 4) Fund Generation and its Utilization निधी संकलन व त्याचा विनियोग | | | | | | | | | | | ✓ |
| 5) Co-operation & Activities done by PTA (Appendix) शिक्षक-पालक प्रतिनिधींचे सहकार्य व कृती (परिशिष्ट) | | | | | | | | | | | ✓ |
| 6) Record updating like Meeting, Fund, Duties etc. फंड, कर्तव्ये इ. ची अद्यावत नोंद | | | | | | | | | | | ✓ |
| 7) Future Plans & Relevance of PTA भागी नियोजन आणि पालकसभेची समर्पकता | | | | | | | | | | | ✓ |
| 8) SWOT Analysis of PTA शिक्षक-पालक सभेचे शक्तिरूपो विश्लेषण | | | | | | | | | | | ✓ |
| 9) Honoring Parent's Suggestions पालकांच्या सूचनांचा समावेश | | | | | | | | | | | ✓ |
| 10) Educational Implication and Overall Impression शैक्षणिक परिणाम व एकंदरीत प्रभाव | | | | | | | | | | | ✓ |

Total Marks out of 50/ एकूण गुण ५० पैकी

46

Sign. of Prof. In-Charge

Date :

Activity 4 :
**Organization of Co-curricular/
Extra curricular Activities**
1 Credit (25 marks)

BED 207 : INTERNSHIP

Activity 4 : Organization of Co-curricular/extra curricular activities 1 Credit (25 marks)

Introduction : Organization of co-curricular activities enhances the organizational & managerial skills of the student teacher. It gives encouragement & opportunities of the student to enhance confidence & leadership quality. This experience will help him/her in understanding and addressing her/his professional identity as a teacher.

Guidelines : The student teacher will participate in the organization of the co-curricular and Extra curricular activities arranged regularly during the internship period in the school. The student teacher will plan & execute co-curricular activity in the school with proper time management. The student teacher will write details of Preparation of the activity like Venue, Guest, Invitation, Practice, Rehearsal & Schedule etc. She/he can participate in activity by giving Speech/Anchoring/Coaching/deonstration/direction etc. S/he has to maintain a detailed record of the same. It is expected that She/He shall reflect and write a report on its management. It will help her/him in understanding and addressing her/his professional identity as a teacher.

Roll No.

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Date: 12/12/23

Name of the School Namrata Jagannath Ladge

8th, 9th, 10th Div. A, B Time

Place Auditorium/Multipurpose Hall/Play Ground

No. of students present for the activity (Boys/Girls/Boys & Girls); Approximately 250

Type of Activity Co-curricular activities

Objective of the Activity To improve academic performance and to develop a specialised skills

Co-curricular Activities & Extra-curricular Activity.

Co-curricular activities are defined as the activities that enable to supplement and complement the curricular or main syllabus activities. These are a very important part and parcel of educational institutions to develop the students personality as well as to strengthen classroom learning.

- * Co-curricular activities conducted by school
- ① Sciences quizzes. (Science Day)
- ② Quiz competition (House wise)
- ③ Storywriting competition
- ④ Table learning competition.
- ⑤ Essay competition
- ⑥ Projects in exhibition.
- ⑦ Mathematics quiz competition (Maths Day)

कार्यक्रम पत्रिका / छायाचित्र Poster / Photographs if any



(Science Day celebration)
28th Feb 2023
Winners of quiz competition

[House wise quiz competition] 8th - 10th



Drawing competition



(Essay & writing)

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Activity No. 4 : Organization of Co-curricular and Extracurricular activities

Rating Scale
पदनिश्चयन श्रेणी

1 Unsatisfactory
असमाधानकारक

2 Average
वरा

3 Satisfactory
समाधानकारक

4 Good
चांगला

5 Excellent
उत्कृष्ट

| | 1 | 2 | 3 | 4 |
|---|---|---|---|----|
| 1) Selection & Planning of Co-curricular Activity सहशालेय कार्यक्रमाचे निवड व उद्दिष्ट व नियोजन | | | | |
| 2) Preparation of student teacher for co and extra curricular सहशालेय कार्यक्रम तथारी | | | | |
| 3) Organization of Co curricular Activity सहशालेय उपक्रमाचे संरचना | | | | |
| 4) Participatory role of student teacher in the activity शिक्षक आणि विद्यार्थ्यांची कृतीयुक्त राहनागी भूमिका | | | | |
| 5) Co-ordination between Student teacher & School staff. शिक्षक विद्यार्थी शालेय कर्मचारी योद्यातील समन्वय | | | | |
| 6) Managerial Skills displayed in Execution of the program कार्यक्रमाच्या अंगलबजावणीतील व्यवस्थापन कौशल्ये | | | | |
| 7) Encouragement & Opportunities given up the student विद्यार्थ्याना दिले जाणारे प्रोत्साहन व संधी | | | | ✓ |
| 8) Student response & Scope for other skill development इतर कौशल्य विकसनासाठी विद्यार्थ्यांचा प्रतिसाद व वाव | | | | ✓ |
| 9) Problem faced during activities & its overcoming strategies आलेले अडथळे दूर करण्यासाठी केलेले प्रयत्न | | | | ✓ |
| 10) Educational Implication & Overall Impression शैक्षणिक परिणाम व एकंकरीत प्रभाव | | | | |
| Total Marks out of 50/ एकूण गुण ५० पैकी | | | | 46 |

Quadeechar
Signature of Prof In-charge

Date : 27.3.23

5. Maintaining documents

6. Administrative responsibilities

**Activity 3 :
Study of Records
Maintained by School**

BED 207 : INTERNSHIP

Activity 3 : Study of records maintained by schools ; 1 credit - 25 marks

Introduction : Schools Administrators and curriculum organization need to maintain many records which are kept at the school office. As a teacher, he/she should know about these records, the method of managing the records and various registers. The records of human resource and infrastructural facilities are normally kept by the office.

- a. Administrative records: inward-outward register, Budget, factory records, Daily cash book, Ledger book, bank register, cash book register etc.
- b. Records related to teachers and non-teaching staff: Service Book, Personal files, Self-appraisals, leave record, PF record etc.
- c. Records related to students: Class roll Register, School leaving certificate book, bonus file certificate books, achievement.
- d. Other records: study groups clubs activity records, working with community record, cultural activities records, sports activities records, co-curricular activities records.

Guidelines:

- * Student teacher should visit the school administrative office and take permission from school principal for viewing the school records. He/She should observe atleast 4 records mentioned above.
- * He/She should take note based on actual observation of the records, registers with the help of interviewer with school official about records.
- * Each student should observe minimum four records, record keeping style, record storing arrangement, its maintenance by the school and write a detailed report about the observation.

Tilak College of Education, Pune 411 030.**Study of Records Maintained by School**

Roll No.

2 6 0

the School Vishwakarma Vidyalaya Lesson No. _____ Date 19/8/23

d 1. Administration Record

Administration Record: This is a register showing figures connected with the school finances, the no. of students, the number of students, the number of students in classes, average attendance.

Inward & outward records: - The inward and outward module is a brief one but an important module which keeps the record of all incoming and outgoing material from the gates. All the information is well maintained by a single tick.

- Registers the name, time, reason of all incoming or out going persons.
- Maintains record of all materials.

Admission Register : - It is a record of all the students admitted to a school. According to departmental rules, the admission register is to be preserved permanently in the school. It is a data can be used for checking any information accurately at any instance of time. They facilitate continuity in the administration of a school.

- Register shows the list of students (starting with their surname middle name and father name) admitted into the school.
- The register indicates the name, age, address of each